



Defence
Nuclear Enterprise

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How would you use *science & engineering* to keep a submarine in pristine condition?

Defence STEM Undergraduate Sponsorship Team: Candidate Pack

Job Title: Defence STEM Undergraduate

Location: Bristol

Appointment Type: Executive Officer (work placement:
Administrative Officer)





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Welcome

The Defence Nuclear Enterprise (DNE) delivers nuclear capability to deter threats and protect our nation. It is made up of several organisations, programmes and people that sustain the UK's nuclear deterrent.

Core organisations are:

- Defence Nuclear Organisation
- Royal Navy
- Submarine Delivery Agency
- Atomic Weapons Establishment
- Those in other parts of the Ministry of Defence
- Principal industry partners including Rolls-Royce, BAE Systems and Babcock Marine.

We hope you find this candidate pack useful, and we look forward to receiving your application.





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Defence Nuclear Enterprise - Our Locations

1. Ministry of Defence Head Office

Defence Nuclear Organisation central office.

2. Navy Command Headquarters

Coordinates the various non-equipment components of the Enterprise (e.g. Training, personnel).

3. AWE

Defence Nuclear Organisation location and nuclear warhead research, design, manufacture, assembly and decommissioning site.

4. Bristol Abbey Wood

Defence Nuclear Organisation location and main site of the Submarine Delivery Organisation.

5. Devonport Royal Dockyard

Operated by Babcock marine which stores and undertakes the maintenance and defueling of submarines.

6. Raynesway

Rolls Royce site manufacturing nuclear powerplant cores for submarines.

7. Barrow

BAE Systems shipyard manufacturing submarines.

8. Rosyth Dockyard

Babcock marine dockyard which stores and undertakes the decommissioning of nuclear submarines.

9. Her Majesty's Naval Base Clyde

Including the operating base for UK submarines at Faslane and the armaments depot at Coulport where warheads are processed, loaded/unloaded on submarines and missiles can be stored.

Outside of the UK

DNO also operates in Valduc, France and part of the Teutates programme which runs out of Washington DC, USA.





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About the Ministry of Defence

We work for a secure and prosperous United Kingdom with global reach and influence. We will protect our people, territories, values and interests at home and overseas, through strong armed forces and in partnership with allies, to ensure our security, support our national interests and safeguard our prosperity.

MOD's key tasks are:

- Defence, security and resilience of the UK and its overseas territories.
- Nuclear deterrence and the defence nuclear enterprise.
- Contribute to improved understanding of the world through strategic intelligence and the global defence network.
- Influence through international defence engagement.
- Overseas defence activity.
- Promote UK prosperity and civil society.
- Direct defence.
- Strategic base and enabling functions.

Our People

Every hour of every day, our people are supporting operations around the globe, protecting Britain's shores, developing world-class weaponry, and partnering with our international allies.





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Diversity, Equality & Inclusion

- We are committed to being an equal opportunities employer, and we value and welcome diversity. The MOD does not tolerate harassment or other unfair discrimination of the Protected Characteristics
- We promote and support the use of a range of flexible working patterns; and we will treat people fairly, irrespective of their working arrangements.
- We recruit by merit based on fair and open competition, as outlined in the Civil Service Commission's recruitment principles.
- Under the terms of the Equality Act 2010, we consider making reasonable adjustments to ensure that disabled people are not disadvantaged in the recruitment and selection process, or when meeting requirements of the post
- We offer a Disability Confident Scheme (DCS) for all applicants.





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Who will I be working for?

Submarine Delivery Agency

The Submarine Delivery Agency (SDA) is a part of the Ministry of Defence responsible for the procurement, in-service support, and disposal of the UK's nuclear submarines.

- Unparalleled strategic importance nationally and internationally, ensuring the security of the UK's Continuous At Sea Deterrent
- Delivering some of the most technically complex programmes in Defence.

Here you'll find a community to belong to - whether that's alongside project teams with a shared vision or as part of an employee network of like-minded individuals. We believe that, by celebrating different backgrounds and perspectives, together we'll achieve the extraordinary.





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Next Steps - Your Application

To apply to our scheme, go to: [Civil Service Jobs](#). Please note that this is an undergraduate scheme so if you have already graduated, you will not be eligible.

To apply to this scheme, you must:

- Be a British National.
- Have graduated by 2027.
- Be willing to undertake compulsory paid 45-day work placements during the summer.
- Commit to working for the MoD for a minimum of 3 years following your graduation.
- Be studying for a degree in STEM (Science, Technology, Engineering, Maths) as per the job advert.

Application Form:

During the application process you will be assessed on Behaviours. Behaviours are part of the [Civil Service Success Profiles](#) recruitment framework, which we suggest fully understanding before applying. We recommend being specific with recent, real-life examples, utilising the Situation, Task, Action, Result [\(STAR\) format](#).



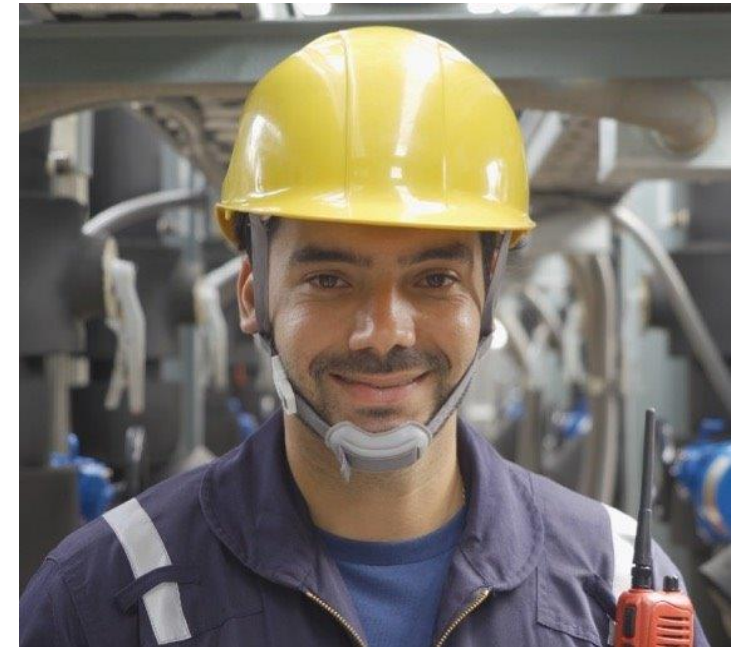
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Next Steps - Interview

- If you are successful at the application stage; Congratulations, one step closer to landing a career changing opportunity!
- Interviews will be virtual, carried out remotely via Microsoft Teams.
- Interview panels normally consist of recruiting managers and an independent panel member.
- Your ID will have to be shown to the camera before the interview can commence. Please avoid using blurred backgrounds during the interview.
- Feedback will be provided to all candidates that attend an interview through your Civil Service Jobs account.
- If you can't make the proposed interview slot(s), have any queries, or require reasonable adjustments, please contact DNO-DNE-DSUS@mod.gov.uk.





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Next Steps - Onboarding and Vetting

Onboarding

- Once you have received a provisional offer, your dedicated Defence Business Services (DBS) recruiter will send the relevant forms and documents for you to complete.
- Complete onboarding forms as soon as you receive them. Failure to return the forms in reasonable time may result in being withdrawn from the scheme.
- Checks cannot be bypassed or rushed and attempting to do so can delay other important onboarding activities.
- Once checks are complete, your DBS on-boarder will be in touch and a start date will be arranged.

Vetting

- Vetting helps employers and employees identify, manage and mitigate risks for roles where national security concerns are a consideration, like jobs with access to high-risk sites, highly classified information or systems.
- You will be required to complete a Security Questionnaire, and will need to provide information about your background, family, employment history and where you've lived.
- For more information on clearances and vetting's please visit: [National security vetting: clearance levels - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/topics/national-security)



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Defence STEM Undergraduate Scheme

Apply now!

